



FOLVS

MINUTES FROM MEETING 13TH NOVEMBER 2019

(NEXT MEETING: 11TH DECEMBER 2019)

CONTACT: FOLVSPTA@GMAIL.COM

| Topic | Discussion | Decision | Action |
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| Aldi Stickers | <p>Great success. We completed 1 full poster (very nearly 2). The school is now guaranteed to receive:</p> <p>X1 branded bag</p> <p>X6 branded bibs</p> <p>X6 relay batons</p> <p>X6 bean bags</p> <p>X6 cones including stand</p> <p>X6 egg and spoon kits</p> <p>Sheet of stickers and finishing tape</p> <p>X6 balls</p> <p>As well as one entry to win one of 20 x £20,000 prizes.</p> | No Decision Required (NDR) | No Action required (NAR) |
| Christmas Disco | The small glow rings were discussed as they sometimes break and the internal parts can be small and a possible choking hazard | The glow rings will only be on sale at Disco 3 for the older children | |

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| | There have been issues with use of mobile phones at Disco 3 where volunteers have had to intervene to stop unwanted photography between children. | To maintain good safeguarding practice and in line with school policy on phones, no mobile phones will now be banned at the Disco. | Facebook and School life advertise NO PHONES |
| | As it is winter months the Discos tend to be rather dark and it can make it hard to supervise behavior | £100 was allocated to purchase a combination of Christmas twinkle lights (to also be used at Christmas Fair) and more Disco lights. | Disco Lead to purchase lights |
| | It was suggested that a Quiet Area might be worthwhile to give some children the opportunity for a break from the noise and light. | The adjoined cloakroom (Year 2) will be allocated as Quiet Space and must be supervised. | Disco Lead to inform all volunteers of this area and purpose during the initial Disco briefing. |
| | Disco 2 Queues remain rather large and we discussed the best ways to manage this. | There will be three separate check-in desks by year group. Year 1 & Year 3 will be beside each other to facilitate siblings. | Disco Lead will direct this during set up. |
| | There has been a good response to volunteers however a handful (3-5) are still required at each Disco | NDR | FB and year reps will continue to seek volunteers. |
| | Disco Lead presented the most extensive range of Glow items yet, as well as the introduction of a Lucky Dip box. | NDR | NAR |
| | "Disco Lead" to be added as committee role. | NDR | NAR |
| Christmas Fair | A update was provided on the layout, the raffle prizes and the plan to provide more craft making stall than game stalls this year. | NDR | Christmas Fair planning team meeting on 14 th Nov. |
| Christmas Cards & Gifts | Events beyond control of the Christmas Card lead (i.e delays by the company) have led to some confusion over dates. The store is now open and will | | A countdown to store closure will be scheduled for the FB page and School Life |

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| | remain open till 18 th November. | | notification on the penultimate day. |
| Bags2School | A meeting with the council has taken place and they have agreed to mend the pavement outside the school gate and approved the site for our textile bin. | To order a FOLVS textile bin, 6 month weighting list. | Textile lead will order textile bin by the next meeting. |
| | The next Bags2School collection will be 11 th Dec. We will use the bike shed as a collection point. | | Promo Lead to create and distribute posters and manage School Life notice. Chair to place on FB page. |
| Chinese New Year event | A parent has suggested that FOLVS could organize an event to support the school curriculum around Chinese New Year. In general terms the idea would be finding a group to come and give a talk/presentation/performance within school hours. | FOLVS fully supports this idea and is, in principle, willing to fund it. However no one at the meeting has the spare capacity to make the bookings with groups. | It will be advertised on FB to invite anyone to come forward to co-ordinate this event. Contact FOLVSPTA@gmail.com if interested. |
| Cycling Proficiency | <p>A parent queried why the school was no longer offering Cycling Proficiency. The chair held a meeting with the School Business Manager and established that the Cycling Proficiency was previously organized by TAs and require 6 x 1 hr sessions and an assessment. It required 4 TA per group of 12 and was previous only available to 12 or 24 students out of the year group of 60.</p> <p>Due to increased demand on TAs time in the classroom and the qualifications required to run the course it is not currently something the school can support.</p> <p>It was previously offered to Year 6 however Year 6 is already a busy year and it was</p> | <p>The Year 5 rep will canvass opinion of year 5 parents seeking one of two options:</p> <p>A) A parent that is willing to seek out external companies that could visit the school for a cost and liaise with the school about the logistics of this. FOLVS would then decide if this was something we could fund.</p> | Year 5 rep to canvass opinion on Year 5 FB page. |

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| | agreed that Year 5 may have more flexibility. | <p>B) A number of parents are DBS'd, trained and assessed to allow them to deliver the cycling proficiency. This would require significant time commitment.</p> <p>If either of these two solutions can be supported then, unfortunately, it appears to something FOLVS is unable to resolve.</p> | |
| Nightingale Quiz Night | The Nightingale advertised some available slots for their community quizzes. | FOLVS fully supports this idea However no one at the meeting has the spare capacity to make the arrangements and manage the promotion required to make it a success. | If anyone is interested in taking on this project to support FOLVS then please contact FOLVSPTA@gmail.com |
| School Tidy Up day | Previous experience shows that, to avoid DBS requirements this is best done at the weekend. There was discussion about approaching local groups (cubs/scouts) to see if they would help support. | FOLVS fully supports this idea and Lisa Yates will spearhead it. We will contact a teacher from the school to act as liaison. | Introductions to be made between Lisa Yates, teacher interested in tidy up day, treasurer and promotions Officer. |
| Methods of addressing "good ideas" in between meetings | <p>The chair outlined an intention to keep all FOLVS discussion confined to meetings. They also proposed a number options with regards to engaging people for their say and vote on FOLVS decisions.</p> <p>There was agreement of monetary levels that require</p> | Any non-time critical suggestions should be forwarded to the Secretary for adding to the Agenda for next meeting. | <p>The char will collate a draft constitution that contains the results of this discussion.</p> <p>A new distribution list will be created, requiring people to OPT IN to allow us to establish who remains</p> |

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| | different levels of vote. Eg Under £100, over £500 etc. | | an active part of FOLVS and manage the GDPR documentation correctly. |
| Bookshelf Funding Request Form | <p>Nursery put forward a request for £295 for new bookshelves.</p> <p>The Chair has a discussion with the School Business Manager and she will look into a few options for us.</p> | <p>FOLVS was in general agreement that this would be supported. However a final decision has been postponed to December meeting to allow School Business Manager time to assess some options.</p> | <p>Chair will Liaise with Nursery and School Business Manager.</p> |
| AOB | | | |
| Pantomime | <p>FOLVS is normally committed to paying for the Nativity performance license, the Christmas Meal crackers and covering the shortfall of voluntary contributions to the Pantomime.</p> <p>This year's Parental Contribution to the Pantomime is scheduled to be £2.50.</p> | <p>FOLVS have agreed to allocate £500 to the school pantomime to reduce that contribution by £1 per child.</p> <p>This would partially be supported by a reduction in our expenditure on Nativity licensing fee and Xmas Crackers.</p> | <p>Chair will liaise the School Business Manager</p> |
| 4 Kingdom Adventure Park | <p>An advertisement on Facebook showed that School and PTA groups could get free entry to the park.</p> <p>This is not something the school will be able to facilitate at short notice due to the distance and the logistics of taking the children out of class.</p> <p>However it is something that a collection of parents could take advantage of under the FOLVS banner.</p> | <p>It was decided to 2 FOLVS members would co-ordinate with the 4 Kingdom Adventure Park for a suitable date and time. Then co-ordinate with parents their involvement in joining the trip. Each child would be accompanied and driven by their own parent.</p> | <p>Nursery year rep and Anna to promote and co-ordinate</p> |
| Sweepstake | <p>The Rugby World Cup Sweepstake has now finished having raised £120 for the school. Thank you to</p> | NDR | NAR |

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| | Nightingale and BRUFC for their support. | | |
| Currency Exchange | All currency is with the company. They say it will take upto 28 days to count, the meeting occurred on day 20. | NDR | NAR |
| Napkin holders | Two separate FOLVS members responded to a FB ad for free napkin holders for Chirstmas fair and Langfete. As a result we are now in possession of 6 napkin holders! Success. | NDR | NAR |
| NEXT MEETING | DECEMBER 11 th , 8pm, School staffroom | NDR | Promo Lead to advertise on School life and FB |